

BRADLEY PUBLIC LIBRARY DISTRICT  
PUBLIC USE OF THE LIBRARY POLICY

**SECTION 10: COLLECTION MANAGEMENT**

**Part 4: Donations and Gifts**

Donations of materials are gratefully accepted with the understanding that the Library may add them to the collection if they meet established standards for purchased materials, with emphasis on currency, physical condition, and need. All gifts added to the collection must be available for public use. Materials not added to the collection will be included in the Library's book sales or disposed of by other means. The library cannot place a monetary value on gifts for tax purposes, but receipts are provided upon request.

Monetary donations are always welcome and may be designated as memorials. Gifts of non-library items such as portraits or art objects will be accepted at the discretion of the Director.

Approved March 16, 2011