

BRADLEY PUBLIC LIBRARY DISTRICT
PUBLIC USE OF THE LIBRARY POLICY

SECTION 3: CIRCULATION OF MATERIALS

Part 4: eReader Loan Policy

eReaders pre-loaded with a selection of titles are available for checkout to allow users to experience ereader technology as well as to provide access to a selection of e-original titles.

Eligibility:

- Registered library cardholders in good standing (no lost or overdue materials and no library fines in excess of \$5.00).
- User must be **18 years** of age or older.
- User must have a signed ereader loan agreement on file.

Loan Periods and borrowing policies:

- eReaders are available for a 3 week check-out with (1) 3 week renewal if there are no other reserves. Borrowers must present a valid adult library card. The checkout limit is one ereader per household at any given time.
- eReaders must be checked out in person at the Bradley Public Library. The condition of the equipment will be verified and all accessories accounted for at check out. The last check-out time is 30 minutes before the Library closes.
- Overdue fines are \$1.00 per day.
- eReaders come preloaded with a variety of titles. Users should not download any additional titles to the ereader.
- Users are responsible for deleting any notes, bookmarks, or other information prior to returning the ereader. eReaders should not be erased, deregistered, or re-registered to the user.
- eReaders must be returned to a library staff member and checked in before the patron leaves the library. eReaders must be returned at least 30 minutes prior to closing. If an ereader is left on the counter without being checked in by library staff and the ereader is stolen, the borrower is responsible for the replacement cost of the ereader and accessories. eReaders will be checked for functionality and accessories before being removed from the borrower's record.
- eReaders may not be returned to another library nor returned in the outside book or AV drops.

Replacement charges and Liability

- The Bradley Public Library District is not responsible for liability, damage, or expense resulting from the use or misuse of the ereader or accessories, connection of the ereader to other electronic devices, or other loss resulting from use of ereader. Any use of the device for illegal purposes, unauthorized copying of copyright-protected materials in any format, or transmission of threatening, harassing, defamatory, or obscene materials is prohibited.
- The borrower is responsible for replacement cost if the ereader or any accessories are lost, stolen, damaged, or otherwise not returned. Replacement fees are as follows:
 - Ereader: \$90.00
 - Power adapter: \$20.00
 - USB cord: \$15.00
 - ereader protective case: \$40.00
 - Plastic equipment case: \$20.00
- Failure to comply with these policies will result in loss of ereader borrowing privileges.

Approved: April 18, 2012